## **KeePass**

## Store a password entry in KeePass

This instruction describes how to store a password in Keepass.

## Creating a new password entry

Select one of th groups within the KeePass application. Click with the **right mouse button** within the desirable group. Click on **Add Entry** Fill in the required fiels; **Title** for your recognition. **User name** the loginname for the website. **Password\*** the password for the website or platform. **URL** The exact URL, address or path, like https://webhop.com Press **OK** to save the entry.

\*) Please use a passphrase or sentence only you will remember. For security reasons use a minimum of 16 characters, use uper and lower case, numbers and special characters.

For advanced setup options, see the <u>KeePass Help Center</u>.

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Add Entry		×
Ad Ci	Id Entry reate a new entry.	
General Adva	nced Properties Auto-Type History	
Title:	Webshop Icon: 😒	
User name:	my usemame	
Password:	••••	
Repeat:		
Quality:	103 bits 20 ch. 🕥	
URL:		
Notes:		
Expires:	08/12/2023 00:00:00	
🚿 Tools	OK Cancel	
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